

Message

From: Hautajarvi, Mary [Hautajarvi.Mary@epa.gov]
Sent: 2/21/2017 8:30:08 PM
To: Shoffner, David [Shoffner.David@epa.gov]
CC: Sheedy, Barbara [Sheedy.Barbara@epa.gov]; Warhol, Stephanie [warhol.stephanie@epa.gov]; Morsching, Jay [morsching.jay@epa.gov]; Mead, Eric [Mead.Eric@epa.gov]; Stauber, Jodi [Stauber.Jodi@epa.gov]; Taylor, Debra [Taylor.Debra@epa.gov]; Hoff, Dale [Hoff.Dale@epa.gov]
Subject: GI- facility update - EDDP Support Needs
Attachments: IMG_0053.jpg; IMG_0054.jpg

Anticipated Heavy Lifting/Procurement Needs - Can these be incorporated into the EDDP services provided?

- Procurement of Storage/shipment POD for shipment of a variety of items. POD should have access from both ends. Anticipate the POD to arrive by April 3 stay on-site at Grosse Ile for ...maybe 4-6 weeks (through mid-May and then another 60 days at Duluth to allow for loading/unloading.
- Moving unclaimed furniture to tin hanger for recycle/disposal (List TBD)
- Loading "anticipated shipment needs" into the POD
- Proper Disposal of - About 4000 sediment core samples from Lake Michigan that have mercury and PCB contamination. Concentrations are unknown in these samples for mercury and PCBs. All are dry and not stored in freezers. Might be easier to pack all in 55 gallon drums for disposal as hazardous waste instead of compositing all the samples then sampling for analysis.
- Procurement of "Shred-It" on-site services – Probably end of April/early May?

Anticipated Shipment Needs (and proper crating/protection) from Grosse Ile to Duluth:

Topographic Map – estimated 98"x70"

Duck Diorama from breakroom – not sure of measurements (Jay will work with on-site O&M to get these measurements)

Rolling Lab Casework – numerous "like new" pieces – need to get measurements (Jay will work with on-site O&M to get these measurements)

Records shipment (quantity TBD) – Barb Sheedy to determine during visit first week of April.

Per our discussion, you and the EDDP contract crew plan the following visits:

4/3/17 – 4/7/17 (sampling) and 4/24-4/28/17 (more sampling and any follow-up)

We still have local discussions that need to happen on this but, I'm proposing that we get Property and Records folks to Grosse Ile that first week of April for full assessment and on-site guidance. Then Facilities on-site at the end of April for O&M COR responsibilities as well as residual MED guidance that might be needed for the shipment to Duluth.

Mary A. Hautajarvi

Associate Director for Program Operations
 US EPA/ORD/NHEERL/Mid-Continent Ecology Division
 6201 Congdon Boulevard
 Duluth, MN 55804

T: (218)529-5060

Ex. 6 Personal Privacy (PP)

F2:(218)529-5003 (general access)

E: hautajarvi.mary@epa.gov

Give people more than they expect and do it cheerfully

Information contained in this message may be subject to the Privacy Act (5 USC 552a) and should be treated accordingly.

From: Shoffner, David
Sent: Tuesday, February 21, 2017 1:11 PM
To: Hautajarvi, Mary <Hautajarvi.Mary@epa.gov>
Subject: RE: GI- facility update

Mary,

Thank you! It's good to see they are working "pro-actively" where they can and are aware of things. The last sentence absolutely provides resolve for what we have all been saying over the past 18+ months!!

Thanks again and I'm ready to serve!

Dave

From: Hautajarvi, Mary
Sent: Tuesday, February 21, 2017 1:50 PM
To: Shoffner, David <Shoffner.David@epa.gov>
Subject: FW: GI- facility update

Thought you'd like to be aware as well.

Mary A. Hautajarvi
 Associate Director for Program Operations
 US EPA/ORD/NHEERL/Mid-Continent Ecology Division
 6201 Congdon Boulevard
 Duluth, MN 55804

T: (218)529-5060

C: (218)340-1341

Ex. 6 Personal Privacy (PP)

F2:(218)529-5003 (general access)

E: hautajarvi.mary@epa.gov

Give people more than they expect and do it cheerfully

Information contained in this message may be subject to the Privacy Act (5 USC 552a) and should be treated accordingly.

From: Warhol, Stephanie
Sent: Tuesday, February 21, 2017 10:59 AM
To: Hautajarvi, Mary <Hautajarvi.Mary@epa.gov>; Hoff, Dale <Hoff.Dale@epa.gov>; Taylor, Debra <Taylor.Debra@epa.gov>
Subject: FW: GI- facility update

In case you did not receive

Stephanie Warhol
 US EPA | ORD | NHEERL | MED
 (direct) 218.529.5154
 (cell) Ex. 5 Deliberative Process (DP)

Visit our web site: <http://www.epa.gov/med/index.htm>

From: Ellison, Rosanne

Sent: Tuesday, February 21, 2017 9:17 AM

To: GI All <GI_All@epa.gov>

Cc: Haugland, John <haugland.john@epa.gov>; Warhol, Stephanie <warhol.stephanie@epa.gov>; Colvin, Charles <Colvin.Charles@epa.gov>

Subject: facility update

Hi All,

This message is on behalf of the interim facility committee in an attempt to keep everyone updated as we figure out the details of facility needs in the on-site management vacuum left at the end of the year. While these updates won't be a regular thing you can always ask one of us (Jeff, Rose, Steve, Jason, Rich) if you have any questions or want to know what's going on.

While the interim committee is not in a position to plan or direct facility O&M (nor do we care to) we have been acting as the point of coordination between the facility, ORD, Region V and OARM. The outcome of that coordination is what we'll try to keep you updated on. This is what has been happening so far:

- We have split up the critical duties ORD used to be responsible for. These are the specific duties and what people have agreed to cover (as well as generally being available to deal with things as they arise):
 - Jeff - security (keys management), videoconference
 - Rich – after hours security/fire alarm
 - Jason – facility Closures (e.g. weather), alarm backup
 - Rose - alarm backup, reluctant purveyor of messages
 - Bill Duff – H&S, recycling
 - Keith – H&S, alarm backup
 - Mark Stewart - Heating/Cooling, general facilities maintenance/maintenance, waste pick up
- In the last few weeks we have established regular weekly calls with ORD, Region V and OARM to coordinate facility O&M, work out facility support, and resolve other issues that arise. So far:
 - An issue regarding false security alarms has been resolved.
 - We've worked out an office move for FWS so they can expand into vacant offices. Coordination through the committee is important because as ORD works on decommissioning their operations we are not free to move items or occupy space that will interfere with that process. If anyone has any questions or needs in this regard let us know and we'll try to address it, as was the case for FWS.
 - We've coordinated with Region V to secure SEE administrative support. Welcome back Deb! And, we're trying to figure out the plan for IT support, computer connectivity, printers and other major office needs.
 - We are also working with Region V and ORD to get an inventory of property at the station, and identify ORD excess so we can ensure items that should stay at the facility do not get excessed. This will be a process and you can expect see one of us, Deb, Region V, and ORD folks going through the station periodically in an attempt to get a handle on what is here.

Everyone should know this but it's worth restating, any major personnel management concerns should be addressed directly through your respective management chains. Minor issues should be worked out directly and constructively. If that isn't possible, approach a committee member and we'll do what we can to help resolve it. Until there is a facility manager, O&M items need to go through Stephanie, ORD, Duluth if it involves Mark or Marlene; Eric Mead, ORD, Duluth if it involves Bill; and Marc Colvin in Region V if it involves Debbie. But, if the committee can be of assistance let one of us know since we are in regular contact with Stephanie, Eric and Marc. Do not attempt to direct on-site contractor staff and do not get involved with contract personnel matters. Only the Contracting Officer or Stephanie, Eric, or Marc are authorized to act in that manner. You should contact them if there are any contractor personnel issues.

It's no surprise that we are finding that Russ, the ORD folks, and the O&M staff have done a lot for the station that we never realized. It continues to be a challenge to keep everything going, and everyone happy, with little experience with facility management and so many things up in the air and out of our control. We continue to ask for patience and encourage everyone to cooperate with each other as we all try function through the recent changes.

We'll update you in the future as things progress.

Cheers,

Rose Ellison
Project Manager
U.S. Environmental Protection Agency,
Great Lakes National Program Office
9311 Groh Road
Grosse Ile, Michigan 48138
Tel: (734) 692-7689
e-mail: ellison.rosanne@epa.gov

"Ideally, in a democracy, everybody would agree that climate change is the consequence of man-made behavior, because that's what ninety-nine per cent of scientists tell us . . . So, you'd argue about means, but there was a baseline of facts that we could all work off of. And now we just don't have that." President Obama